



Exhibitor Welcome Pack

Charlton Lido and Lifestyle Club is one of London's finest Lidos - a spectacular Olympic sized, heated outdoor pool with ample poolside space, changing rooms and two Terraces to watch the event from a height

This document is designed to provide you with information in advance of the exhibitor manual and answer the most frequently asked questions. If you have any queries that are not answered please get in touch with the operations team using the details below.

Key Contacts

Organising Team

Operations	Miriam & Gill	T: +44 (0) 020 3292 0333	E: lidofest@waysandmeanevents.com
Event Management	Clare Sophie	T: +44 (0)7881 923136 T: +44 (0)786604744	E: lidofest@gmail.com

Event Timetable

Timetable	SET UP	
	10:00 - 12:00	Your stall needs to be 'show ready' by midday on the day of the event
	SHOW OPEN	
	12:00 - 19:00	Please have a look at the timetable for the day LINK
GET OUT		
19:10 - 20:30	<p>You can start to pack everything away once all visitors have cleared the area at the end of the event (approx. 19:10)</p> <p>You need to take everything with you on the day of the event, including any rubbish. We are aiming to leave no carbon footprint on the day.</p>	

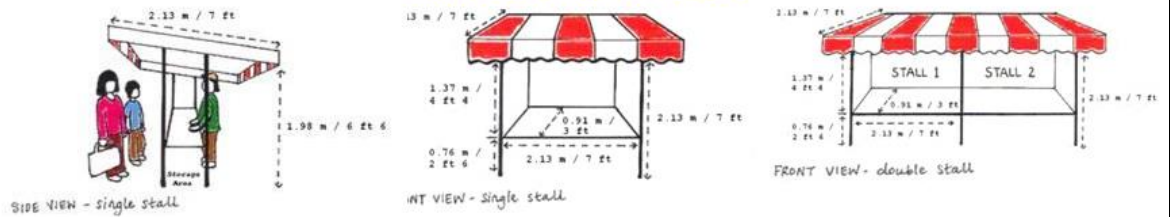
Stand Package & Venue Information

Stall Exhibitor Package Info

Your allocated stall will be marked on the day, please check with the team before setting up

You will be supplied with a market style stall with an inbuilt table, and two chairs. Electrics are not included in the package but please speak to the operations team if you require power to operate your stand

Market Stalls To Scale

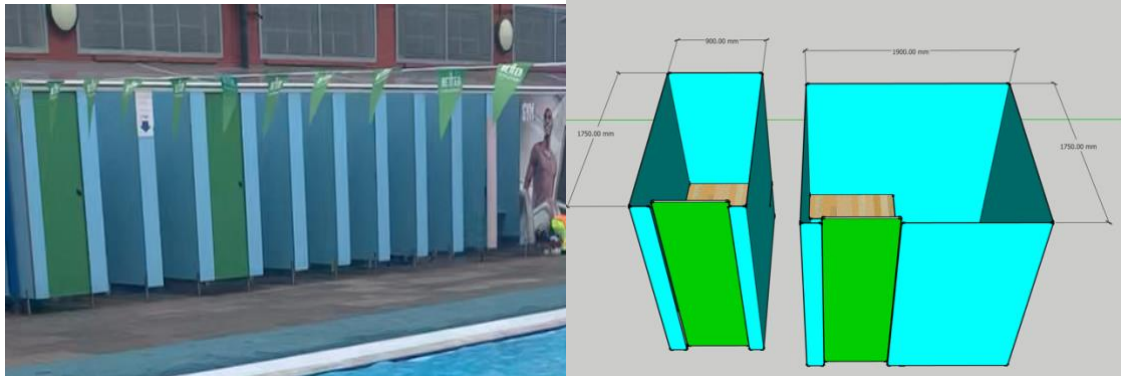


*Colours may differ from shown

Cubicle Exhibitor Package Info

Your allocated cubicle will be marked on the day, please check with the team before setting up

You will be supplied with a cubicle stall with a small table, two chairs. Electrics are not included in the package but please speak to the operations team if you require power to operate your stand



Venue Details


[Charlton Lido & Lifestyle Club](#)

Hornfair Park, Shooters Hill Rd, London SE18 4LX



*please note the lido has been refurbished since this picture was taken

General Information

What Do I Need to Do To Plan?	We just need you to fill in one form! This includes all the safety information we need and passes ordering. The form can be found here
What special measures will be in place to help prevent the spread of COVID-19?	The guidance is changing on a regular basis; we are continually monitoring government and industry guidelines and the guidance relating to covid secure events. Further details on what measures will be in place at the event will be available in the once guidelines have been received from government. Rest assured we will be working to ensure everyone's safety is the number 1 priority at all times.
Getting there	<p>Charlton Lido & Lifestyle Club Hornfair Park, Shooters Hill Rd, London SE18 4LX</p> <ul style="list-style-type: none">• Charlton Lido and Lifestyle Club is just a 5 minute drive from both Woolwich and Blackheath train stations.• Buses 89, 178, 422, 380 and 53 run regularly from both Woolwich & Blackheath stations, stopping just outside the club• The DLR from Bank to Woolwich Arsenal (or trains from London Bridge) followed by a quick bus journey on one of the above, will see you at Lidofest in under an hour• There is parking at the Lido and free parking on surrounding roads
Access & Deliveries	<p>There is no access to the venue prior to the times shown in the timetable,</p> <p>We will have a limited number of spaces which will be held to unload your vehicle, please unload as quickly as possible and then remove your car to one of the surrounding roads where free parking is freely available.</p> <p>Access is via the side of the Lido - there are a few steps down to the access door.</p> 
What badges / passes do I need and how do I order them?	You have been allocated 2 passes per stall. You can order your passes via the Exhibitor form which can be found here , you will be able to collect them from the team on the day

<p>What are the catering arrangements?</p>	<p>Food will be available from one of the catering units on the day.</p>
<p>Are children permitted at the show?</p>	<p>We advise against bringing children during the set up or breakdown. Any children accompanying you to your stall must be supervised at all times.</p>
<p>Can I play music on my stand?</p>	<p>We have a wide range of activities taking place throughout the event, so music will not be able to be played from individual stalls</p>
<p>Health & Safety</p>	<p>It is the policy of the organisers to endeavour to seek the co-operation of all concerned in order to achieve the highest standards, in all aspects of Health & Safety.</p> <p>It is important to ensure that safe working practices are maintained at all times, which includes ensuring that everyone is reminded of their responsibilities whilst working at the event.</p> <p>Please be aware at all times this is a functioning swimming pool so floors may be slippery</p> <p>What you need to do:</p> <ul style="list-style-type: none"> • Complete the form • Undertake a risk assessment covering your participation in the event. Samples can be found here • Notify the organisers of, and carry out a risk assessment for any significant risks (as outlined on the form)